

MINUTES OF A REGULAR MEETING

**BOARD OF APPEALS AND ADVISORS
CITY OF CHULA VISTA, CALIFORNIA**

August 14, 2006

Housing Conference Room
430 Davidson Street

5:15 p.m.

MEMBERS PRESENT: Chair Flach, Vice Chair Romo, Members Monaghan, Buddingh, and Hieronimus

MEMBERS ABSENT: None

MEMBERS ABSTAINING: None

CITY STAFF PRESENT: Brad Remp, Building Official, Nancy Lytle, Development Processing Manager, Dai Hoang, Planning Technician II, and Judi Bell, Recording Secretary

OTHERS PRESENT: None

CALL MEETING TO ORDER: Chair Flach called the meeting to order at 5:15 p.m.

ROLL CALL: Members present constituted a quorum.

1. DECLARATION OF EXCUSED/UNEXCUSED ABSENTEEISM: None

2. APPROVAL OF MINUTES: MSU Romo/Hieronimus (5-0) to approve the minutes of regular meeting of July 10, 2006.

3. NEW BUSINESS:

The Hotel/Motel Ordinance was taken to Council on July 8, 2006 for adoption. This has been a five year project. Council was impressed with the ordinance. It goes to a second meeting on August 22, 2006. This ordinance identifies minimum standards that each hotel or motel has to meet. It will be filed in November 2007 and becomes effective January 1, 2008.

The Strategic Plan and Work Program was presented by Nancy Lytle, Development Processing Manager (Planning & Building Department). This document was distributed at the Board meeting in July.

This five-year Strategic Plan (2006-2010) describes the Planning and Building Department's responsibilities in implementing the priorities of the City Council, and City Manager's office. The Strategic Plan aligns Planning and Building's functions and programs with the City Council Strategic Themes, the recently adopted General Plan and the Economic Development Strategy.

The key goals of the Strategic Plan are:

- Achieve the General Plan Vision and Goals – all planning projects must be consistent with those objectives outlined in the City General Plan.
- Promote Responsive and Professional Customer Relations – efforts must be made to ensure efficiency and quality when providing service to our City customers.
- Communicate Clearly, Fairly, and Professionally – the public should be well informed through professional communication that is readily available.
- Ensure a Safe, Sustainable, and Quality Community – City programs and policies must be designed to reflect the most pressing needs of the community based upon the current state of

the environment.

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4. MEMBERS' COMMENTS: Mr. Monaghan expressed astonishment at the rapid rate the City employees can now respond to the public's questions and find plans, etc. He is retired from the Planning Department, City of Chula Vista. He stated that when he worked there, it was a much slower process to issue permits and plan checks.
5. CHAIRMAN'S COMMENTS/REPORT: None
6. BUILDING OFFICIAL'S COMMENTS/REPORT: None
7. COMMUNICATIONS (PUBLIC REMARKS/WRITTEN CORRESPONDENCE): None
8. ADJOURNMENT: Chair Flach adjourned the meeting at 6:25 p.m. to a regular meeting in the Housing Conference Room on September 11, 2006.

BRAD REMP, C.B.O.
ASST. DIR. OF PLANNING & BUILDING / BUILDING OFFICIAL
SECRETARY TO THE BOARD OF APPEALS AND ADVISORS

MINUTES TAKEN BY:
JUDI BELL, SECRETARY
PLANNING & BUILDING DEPARTMENT